

# Napa County




A Tradition of Stewardship  
A Commitment to Service

# PBES Staff Directory





# -Planning Division-

# PLANNING, BUILDING & ENVIRONMENTAL SERVICES

## Planning Division

	NAME	JOB FUNCTIONS
	<p><b>Charlene Gallina</b> Supervising Planner</p> <p><b>299.1355</b></p> <p>charlene.gallina@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Schedule items for Planning Commission hearings</li> <li>- Staff to the Planning Commission</li> <li>- Responds to questions regarding discretionary and ministerial permit application status and the land use entitlement process</li> <li>- Supervise Planners</li> </ul>
	<p><b>Chris Cahill</b> Planner</p> <p>-----</p> <p>Land Planner</p> <p><b>253.4847</b></p> <p>chris.cahill@countyofnapa.org ccahill@ncrposd.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications</li> <li>- Wineries and the WDO</li> <li>- the Peculiarities of Random Outlying Valleys</li> <li>- -----</li> <li>- Parks District Planning</li> </ul>
	<p><b>Hillary Gitelman</b> Planning Director</p> <p><b>253.4805</b></p> <p>hillary.gitelman@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Responsible for overall dept. operations &amp; performance</li> <li>- Dept. operations include activities in the following functional areas: <ul style="list-style-type: none"> <li>- Planning</li> <li>- Building</li> <li>- Engineering &amp; Conservation</li> <li>- Environmental Health</li> <li>- Code Enforcement</li> <li>- Parks</li> <li>- Administration</li> </ul> </li> </ul>
	<p><b>Holli Litzza</b> Consultant</p> <p><b>299.1357</b></p> <p>holli.litzza@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Maintain Address and Parcel Records</li> <li>- File Maintenance</li> <li>- Special Projects</li> </ul>

	NAME	JOB FUNCTIONS
	<p><b>Jeff Tangen</b> Planner/Graphics</p> <p><b>259.5934</b></p> <p>jeff.tangen@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Update and maintain Planning layers in the Dept's GIS</li> <li>- Provide graphics support for Planning Commission, BOS &amp; various dept's</li> </ul>
	<p><b>John McDowell</b> Deputy Planning Director</p> <p><b>299.1354</b> 738.3954 cell</p> <p>john.mcdowell@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Acts as the County Zoning Administrator</li> <li>- Manages the Planning Division which conducts all zoning and environmental reviews for new development projects</li> <li>- Deputy Executive Officer of the Airport Land Use Commission that reviews all developments near airports for compatibility with airport operations</li> </ul>
	<p><b>Kirsty Shelton</b> Planner</p> <p><b>299.1377</b></p> <p>kirsty.shelton@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications Including Large Project EIR's &amp; Use Permits</li> <li>- Conditional COC</li> <li>- Climate Action Plan &amp; Greenhouse Gas Reduction Calculations</li> </ul>
	<p><b>Linda St. Claire</b> Planner</p> <p><b>299.1348</b></p> <p>linda.stclaire@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications</li> <li>- Addressing</li> <li>- Website</li> <li>- Building &amp; Grading Permit Review</li> </ul>
	<p><b>Mary Doyle</b> Planner</p> <p><b>299.1350</b></p> <p>mary.doyle@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications</li> </ul>

	NAME	JOB FUNCTIONS
	<p><b>Ron Gee</b> Planner</p> <p><b>299.1351</b></p> <p>ronald.gee@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications</li> <li>- Airport Land Use Commission Staff</li> </ul>
	<p><b>Sean Trippi</b> Principal Planner/Supervisor</p> <p><b>299.1353</b></p> <p>sean.trippi@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Process Current Planning Applications</li> <li>- General Planning Inquires</li> <li>- Supervise Planners</li> <li>- Oversee Planners Review of Building &amp; Grading Permits</li> </ul>
	<p><b>Suzie Gardner-Gambill</b> Planner I</p> <p><b>299.1334</b></p> <p>suzie.gambill@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Front Counter Assistance / Planning Questions &amp; Application Intake</li> <li>- Home Occupation</li> <li>- Variance, CLN</li> <li>- Balloons</li> <li>- Signs, Fence &amp; Entry</li> <li>- Very Minor Mod</li> </ul>
	<p><b>Terri Abraham</b> Planner I</p> <p><b>299.1331</b></p> <p>terri.abraham@countyofnapa.org</p>	<ul style="list-style-type: none"> <li>- Front Counter Assistance / Planning Questions &amp; Application Intake</li> <li>- Home Occupation</li> <li>- Variance, CLN</li> <li>- Balloons</li> <li>- Signs, Fence &amp; Entry</li> <li>- Very Minor Mod</li> </ul>