

Summary of Comments on Napa County Draft Election Administration Plan – Last Updated 10/18/17

Number: 1 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:45:04 PM

Referring back to the VCA checklist there were a few things I didn't see explicitly discussed in the draft EAP. They are descriptions of:

1. Accessible info that will be posted to accessible website §4005(a)(10)(I)(i)(IV)
2. Services provided to voters with disabilities §4005(a)(10)(I)(vi)(X) [**You may be waiting for more info on the systems you're using before you flesh this and #3 below out.**]
3. Type and number of reasonable modifications at each vote center. §4005(a)(10)(I)(vi)(X)

Action & Response: Accepted – 8/23/17

1. We will be working with ITS to verify that website meets accessible requirements.
2. We will also be working on a Mobile Vote Center concept and adopting certified accessible ballot method.
3. When the Vote Center locations are confirmed we will ensure that each Vote Center meets accessible requirements.
4. Categories have been added throughout the EAP for website information.

Number: 2 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:32:12 PM

Note -- outreach should both inform public of the VCA and promote the toll free number.

The toll-free, accessible voter hotline has to operate 29 days before election and be BOTH accessible to voters with hearing disabilities AND capable of providing assistance to voters speaking languages covered by federal and state law. §4005(a)(10)(I)(vii)

Action & Response: Accepted – 8/23/17

Added information about the Toll-Free line and TTY to the language portion of the EAP and make it clear in the EAP when these items will be available. We are waiting for clarification from the State on the languages that we will be required to cover and will update the EAP once this information is available.

Number: 3 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:24:18 PM

Note: Need description of the plan for English PSA to inform public & promote toll-free #. Must be accessible for voters who are deaf or hard of hearing and voters who are blind or visually impaired. §4005(a)(10)(I)(i)(VIII)

Action & Response: Accepted – 8/23/17

This portion covering PSA's has been updated and includes this information.

Number: 4 Author: Fred Nisen Subject: Sticky Note Date: 8/14/2017 4:59:40 PM

Voter's Choice Coalition should be Voter's Choice California

Action & Response: Accepted – 8/23/17

Corrected

Number: 5 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:07:38 PM

Similar to Fred Nisen's comment on VAAC -- would help to mention the LAAC. Specifically what it is, how you are recruiting members and how often you plan on having the LAAC meet). If you are not sure how often the LAAC will meet you can state what you think the time intervals between meetings will be.

Action & Response: Modified – 8/23/17

We have added language in the EAP that covers this information.

Number: 6 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 11:56:07 AM

Jonathan Stein suggestion: You may wish to get a couple organizations rooted in the Latino, Filipino, or Chinese communities to post something on their facebook pages.

Same with orgs that serve people with disabilities. Regional Center, independent living center, other orgs?

DR: Ideas for all partner groups -- they could all be asked to share the messaging being posted by the ROV.

(This is in reference Voter Contact-Language Minority Communities - C. Media Outreach)

Action & Response: Accepted – 8/23/17

We are continually adding community groups as we learn of them.

Number: 7 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:28:08 PM

This is actually pretty clear from the EAP but to be precise there needs to be a plan for PSAs, in media serving each required language community, to inform public & promote toll-free #. §4005(a)(10)(I)(i)(IX)

Action & Response: Accepted – 8/23/17

The portion coving PSA's has been updated and includes this information.

Number: 8 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:12:31 PM

Fred Nisen Notes "no mention of the VAAC. You need to talk about the VAAC (specifically what it is, how you are recruiting members and how often you plan on having the VAAC meet). If you are not sure how often the VAAC will meet you can state what you think the time intervals between meetings will be.

Action & Response: Accepted – 8/23/17

We have added language in the EAP that covers this information and sets forth intervals for meetings.

Number: 9 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:12:24 PM

One of the requirements per §4005(a)(10)(I)(i)(II) is to describe the media plans to "inform voters of accessibility options" in addition to explaining how voting will change.

Action & Response: Accepted – 8/23/17

The portion covering PSA's has been updated and includes this information.

Number: 10 Author: Fred Nisen Subject: Sticky Note Date: 8/21/2017 12:04:27 PM

Not necessary, but fine to put in. However, there is not an "of" in our name.

(This is in reference to the second sentence of the paragraph under Voter Contact-Voters with Accessibility Needs)

Action & Response: Accepted – 8/23/17

Corrected

Number: 11 Author: Fred Nisen Subject: Sticky Note Date: 8/17/2017 1:52:26 PM

Social media/newsletters from North Bay Regional Center, the Disability Service and Law Center, DOR, IHSS, State Council for Developmental Disabilities, the California Council for the Blind, etc.

Action & Response: Accepted – 8/23/17

These groups have been added to the EAP.

Number: 12 Author: Fred Nisen Subject: Sticky Note Date: 8/17/2017 1:57:00 PM

Your staff told me you will have 4 ICX machines at each vote center. You should put that in the EAP. 3 is the floor.

Action & Response: Accepted – 8/23/17

Napa County may adjust minimum ICX quantity to accommodate activity at larger voter centers.

Number: 13 Author: Fred Nisen Subject: Sticky Note Date: 8/21/2017 12:30:01 PM

System which will allow voters with disabilities to vote at home by using their own assistive devices. A system will be available by the June 2018 primary election.

Action & Response: Accepted – 8/23/17

Napa County will adopt one of the certified systems when available.

Number: 14 Author: Fred Nisen Subject: Sticky Note Date: 8/17/2017 2:10:28 PM

How about the Disability Service and Law Center, DOR, IHSS, State Council for Developmental Disabilities, the California Council for the Blind, etc.?

Action & Response: Accepted – 8/23/17

These groups have been added to the EAP.

Number: 15 Author: Fred Nisen Subject: Sticky Note Date: 8/17/2017 3:27:32 PM

Webpage dedicated to accessible voting. The Center for Technology and Civic Life <<https://www.techandcivicle.org/>> have a very good template.

Action & Response: Accepted – 8/23/17

Election Division working with ITS and webmaster on accessibility page.

Number: 16 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:36:03 PM

Need

1. Number of Election Board members §4005(a)(10)(I)(vi)(IX);
2. Also need Number of bilingual Election Board members and languages spoken. §4005(a)(10)(I)(vi)(IX)

Action & Response: Accepted – 8/23/17

This information has been updated in the EAP.

Number: 17 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:37:12 PM

Fred notes in his email: "Also, from reviewing the map of the vote center and drop off box locations, it appears that all of the vote centers and drop off boxes are going to be located on the western side of the county. While it looks like, from what I can tell, that most of the population is on the western side (Napa, Calistoga, American Canyon, etc.), I am pretty sure that there at least a few towns on the eastern side (i.e. by Lake Berryessa). As you are probably aware, it is impossible to know where voters with disabilities are because voters are not required to mark a box regarding whether or not they have a disability when they register to vote. If somebody lives in Knoxville, for example, which is, at the northeast part of the county, the closest vote center and drop off box would be in Angwin, which is over an hour away. That would prohibit many people with disabilities from going to a vote center and voting privately and independently."

The VCA allows for mobile vote centers (for example a mobile vote center might be at a mall one day or at a farmer's market another, and then at a senior center on the following day). Have you thought of doing that? This may be a solution to meeting the needs of voters in the most rural part of the county, such as the eastern part.

Action & Response: Accepted – 8/23/17

A mobile vote center option is now included in the EAP.

Number: 18 Author: Fred Nisen Subject: Sticky Note Date: 8/21/2017 12:32:56 PM

None in the eastern part.

(This is in reference to the Vote Center and Drop Off Locations)

Action & Response: Accepted – 8/23/17

See response to 17.

Number: 19 Author: Dora Rose Subject: Sticky Note Date: 8/21/2017 12:33:48 PM

Will need specific hours in EAP.

§4005(a)(10)(I)(vi)(VII)

Action & Response: Not Accepted – 8/23/17

Vote Centers will be open per EC 4005 requirements.

Number: 20 Author: Fred Nisen Subject: Sticky Note Date: 8/21/2017 12:45:33 PM

Napa County instead of Shasta County

(This is in reference to a portion of the In-house Emergency Plan where the county name was not updated)

Action & Response: Accepted – 8/23/17

Corrected

Number: 21 Author: Fred Nisen Subject: Sticky Note Date: 8/21/2017 2:21:06 PM

This is inadequate! All 4 machines should not fail at the same time. Even if they do, giving voters with certain disabilities a paper ballot and return ballot envelopes does them no good, especially to preserve their right to a private and independent vote.

Dora Rose: Fred has these recommendations: Re the emergency ballots: either (1) replace the ICX (and give voter ETA of replacement); (2) notify voter of nearest vote center; (3) offer remote accessible vote-by-mail; or (4) as a last resort only, the vote center worker should at least offer assist the voter.

Action & Response: Accepted – 8/23/17

Updated Emergency Plan with backup power and replacement equipment and accessible ballot option.

Number: 22 Author: Indira Lopez Subject: LAAC Meeting Date: 9/6/2017 2:30:00 PM

Other Media Outreach option

- KBBF 89.1 FM
 - Bilingual Public Radio Station services 18 Counties in the Bay Area
- GDTV – Ca Univision 28
 - Contact – Maria Fincher (707)535-0991

Voter Contact – Language Minority Communities – Community Events

- Dia de los Muertes
 - October 9th
- Mexican Consulate Visit

Voter Contact – Language Minority Communities – Community Partners

- ELAC meetings in St Helena & Calistoga
- Notes/Flyers/Peach Jar home through School Districts

Action & Response: Accepted – 9/6/17

This information has been added to the EAP.

Number: 23 Author: Emily Rusch Subject: Email Date: 8/15/2017 4:07:00 PM

Email 1 - I am curious why the main campus of Napa Valley College is not on your draft list of vote center locations. I know that the corporate drive location is very close by, but the campus is such a gathering place for young people, it would be great to get a vote center on site that students could use while they are attending classes on campus. Young people are often either not registered, or more likely to have moved since they registered, as you know, so I'm especially nervous that that population won't receive their vote by mail ballot. Is there a problem finding eligible space on campus? Or did it just not make the cut because you thought the corporate drive site was better, and it's pretty close by?

Email 2 - I do think that having a vote center on the Napa Valley College campus, in addition to the south campus location, is worth additional consideration. I don't know exactly how many students typically attend classes each week at that site (5,000? I'll have to find out), but again, given that many students are newly eligible to register and vote, and also move more frequently than older populations so they are less likely to be living at the address where they first registered, I think having a vote center located in a high-foot traffic area of campus would make voting so much more accessible to those students. And it's a population that is likely to have little overlap with the population that the south campus location would mostly serve.

Action & Response: Not Accepted – 8/28/17

Response to Email 1 - Ms. Rusch, thank you for the input. We did not approach Napa Valley College because of the 10 day opening period for the vote center that will be at our south campus location. We also wanted to be closer to our second largest population center which is the City of American Canyon. Also the main county tenant at south campus (Corporate Way) is Health and Human Services so we hope to reach those clients there as well.

Please feel free to continue the dialogue. I am adding your comment to our draft EAP circulation files.

John Tuteur

Response to Email 2 - Ms. Rusch, I appreciate the continuing dialogue. We are limited in our ability to find vote center workers (7 to 10 at each location) which means that our current locations are the maximum we can support.

As I also may have pointed out in an earlier message, many Napa Valley College students come from adjacent counties whereas our clients at south campus are all Napa County residents.

I hope you will be able to visit one of our vote centers once they open,

John Tuteur

Number: 24 Author: Victor Hurtado Subject: VAAC Meeting Date: 9/6/2017 3:45:00 PM

Suggested concept of "audio brochure" for distribution along with printed material.

Action & Response: Accepted – 9/6/17

The portion covering PSA's has been updated and includes this information.

Number: 25 Author: Belia Ramos Subject: BOS Meeting Date: 9/12/2017 2:00:00 PM

1. Outreach through the school district via Peach Jar and flyers
2. Outreach events in American Canyon added
3. Fall and Spring Festivals with schools
4. Reach out to the FIL-AM American Canyon

Action & Response: Accepted – 9/12/17

This information has been added to the EAP.

Number: 26 Author: Michele Grupe Subject: Email Date: 9/8/2017 2:27:00 PM

Email - Hi John, I've share with my staff and board. My comment which has been echoed by other staff members, is that the drop off locations and voting centers are almost all located in government buildings (your office, south campus, etc.). For eligible voters that are wary of government entities, this may serve as a barrier to participation. Thanks, Michele Grupe

Action & Response: Not Accepted – 9/11/17

1. have had vote center locations for 10 years and want to maintain consistency for voters who have used them in the past
 2. ballot security issues at locations other than government buildings
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Number: 27 Author: Fred Nisen Subject: Email Date: 9/11/2017 7:21:00 PM

Email - Hi John, Thanks. Unfortunately, I am unable to make the Board meeting tomorrow. But, I know Dora is going on behalf of Voter's Choice California. Thank you for sharing the minutes of the Voting Accessibility Advisory Committee (VAAC). It was disappointing to see that only one person showed up at the meeting. Disability Services and Law Center may be willing to hold a community meeting in its Napa office. I would be more than happy to try to help you get this meeting. Also, six months to wait before the next VAAC meeting seems long, especially since you are changing the voting options for voters and you are looking for more VAAC members. As we say in our VAAC publication for elections officials, we recommend having at least quarterly meetings to keep people's interest. Also, other counties implementing the Voter's Choice Act are having VAAC meetings monthly or bi-monthly meetings. Thanks, Fred

Action & Response: Accepted – 9/12/17

Response to Email - Fred, thanks for the feedback. We will move the next VAAC meeting up to just after the holidays in early January and hold another one in early April as the election approaches. John T.

Number: 28 Author: Mike Somers Subject: Email Date: 9/14/2017 4:02:00 PM

Voter Contact - General

There is a great amount of thought given to events and forums available to communicate with voters and officials in the county. Additionally, the identification of vulnerable and underserved populations and organizations that serve them can help build a strong coalition to reach a diverse swath of voters.

Part C describes direct contacts with voters. There is only one direct contact with all voters described. The other contacts are targeted mailings that are quite creative and make sense. However, the VCA requires at least two direct contacts with all registered voters. Ensuring your plan describes two direct contacts with all registered voters is an important feature of the outreach plan.

Action & Response: Accepted – 9/18/17

We have clarified that the March and May mailings are to all voters

- a. Mailer to all voters on March 23rd, 2018
 - b. Mailer to 10,000 remaining polling place voters on April 20th, 2018
 - c. Mailer to all voters May 18, 2018
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Number: 29 Author: Mike Somers Subject: Email Date: 9/14/2017 4:02:00 PM

Voter Contact - Language Minority Communities

The plan identifies a variety of partners in the community that may be able to contribute significantly to reaching language minority communities.

The plan doesn't identify the methods or composition of election boards that will serve in the vote centers. It mentions that 1-2 bilingual workers will be available per vote center, but there are 3 languages to be served. Additionally, the media listed is the same as the media for general public contact. It may be worthwhile to investigate and list media used by these language minority communities (for example, Univision).

Action & Response: Accepted – 9/18/17

We will have one vote center lead for registration and one vote center lead for ballot issuance at each vote center. The remainder of staff will be vote center clerks. Because our Tagalog and Chinese communities are located in American Canyon, we will have a Tagalog bilingual worker and a Chinese bilingual worker at the American Canyon vote center. We have limited coverage in Napa County by Spanish, Tagalog and Chinese media outlets but will pursue those avenues.

Number: 30 Author: Mike Somers Subject: Email Date: 9/14/2017 4:02:00 PM

Voter Contact - Voters with Accessibility Needs

The plan is very detailed about the machines and services that will be available to assist voters with accessibility needs. The plan is also very clear that the county will help ensure that vote center sites will be ensured to be ADA compliant.

The plan lists a variety of partners specific to the accessibility community. This is very similar to the thorough lists of the other sections. One exercise that may be useful is to be clearer about the expectations and roles of each organization in the outreach plan.

Action & Response: Accepted – 9/18/17

We are working with our community partners on specific implementation strategies.

Number: 31 Author: Mike Somers Subject: Email Date: 9/14/2017 4:02:00 PM

Vote Center and Ballot Drop-off Location Information

The vote center locations are all clear and the hours of operations are all listed. The appendix's contingency plans are also quite detailed and thorough.

One small detail that could help ensure clarity is to provide the start date and hours of operation for each of the drop-off locations. It is unclear when they will become available.

Action & Response: Accepted – 9/18/17

All ballot drop boxes will be available 28 days prior to the Election (E-29). When we finalize the location of the ballot drop boxes, we will work with the host locations to update actual hours of operation, which, in most cases, should be regular business hours of 8 to 5. Future publicity about ballot drop off locations and hours will be more specific.

Number: 32 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

The timeline for the submission of the EAP and Outreach plan is fast approaching (projected 10/16/17). The 9/18/17 version of the EAP on the County website has not been translated to Tagalog or Chinese - two target populations for our community. Sufficient time is necessary to conduct comprehensive outreach to those difficult to reach communities and solicit input on the EAP. Napa County is the only pilot county that has opted for an accelerated timeline for submitting the EAP and Outreach plan to the Secretary of State (SOS). Sacramento, San Mateo, Nevada has opted for a timeline that promotes inclusion of all community members. As there is no deadline in the statute for submitting these plans to the SOS, **I request that you adjust the timeline for submission to the SOS to January 31, 2018 and extend the public comment period to early 2018.** Adjusting the timeline to be in line with other counties will provide our community with the necessary time to gather adequate input from the key target communities (youth/young adult, language minority (Spanish, Chinese and Tagalog) and voter with disabilities) in a realistic and valuable way.

Action & Response: Not Accepted – 10/13/17

We have slowed the EAP submission to account for comments and another review period. With the approaching election and new equipment, creation of trainings and the vote center implementation, waiting until early 2018 is not feasible.

Number: 33 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

I also request that the Board of Supervisors consider an increased budget to more adequately outreach to these target populations in partnership with the Community Leaders Coalition. Consistently the Napa County Board of Supervisors has shown its support for an inclusive Napa County and ensuring adequate outreach to underserved communities is a way of continuing this support. As shared previously, the *Community Leaders Coalition* has successfully solicited support from local funders to provide a minimal stipend to underwrite the work being done by the community-based organizations. Additional resources from Napa County would ensure that there are funds for translation services, printed materials, and targeted ads in key media markets - all essential for collecting the input of all Napa County residents.

Action & Response: Not Accepted – 10/13/17

The current budget is for the June election only. As we moved forward we will adjust the budget as needed. The Voters Choice Coalition has made grants available to community based organizations to assist in spreading the word about the Voter's Choice Act.

Number: 34 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

Currently, the proposed locations of the 7 indoor and outdoor drop-off locations are all located in or near government buildings. Through the successful work of our community based organizations and nationwide research focusing on voter engagement, we know that people are more likely to participate in civic activities if the activities occur in their home communities and in location that they frequent and feel comfortable. **I recommend that some drop off locations be moved to trusted community places identified by underrepresented populations of voters.**

Action & Response: Not Accepted – 10/13/17

1. Have had vote center locations for 10 years and want to maintain consistency for voters who have used them in the past
2. Ballot security issues at locations other than government buildings
3. There will also be drive thru drop-off locations at some of the 4 day vote center locations and other non-government locations.

4. Library locations were considered but infeasible because of limited hours and days

Number: 35 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

The two proposed locations for the Vote Centers that will be open ten days prior to the election are BOTH located in the city of Napa AND at government buildings. As the intention behind the Voters Choice Act is to locate Vote Centers near communities that may have trouble accessing their vote and need the greatest assistance when voting, consideration must be paid to proximity to Spanish-speaking, Tagalog-speaking, and Chinese-speaking communities, proximity to communities with historically low vote by mail usage (Latinos and young people), proximity to voters with disabilities, proximity to low-income communities and proximity to geographically isolated populations. To promote inclusiveness, **I recommend that adequate data analysis be done to determine the catchment areas for underrepresented eligible voters, and the decision about the locations of Voting Centers be determined using both the analysis and feedback provided by each of the communities in Napa County, including American Canyon, Angwin, Calistoga, Napa, Pope Valley, Rutherford, St. Helena, and Yountville.**

Action & Response: Not Accepted –10/13/17

1. Have had vote center locations for 10 years and want to maintain consistency for voters who have used them in the past
2. Ballot security issues at locations other than government buildings
3. We are currently looking at relocating the 10 day vote center to American Canyon.

Number: 36 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

Currently there are no local, regional or national Spanish, Chinese or Tagalog language Internet, print, radio or TV sources identified to use for voter outreach and education. **I recommend the EAP include those sources.**

Action & Response: Accepted – 10/13/17

We have listed GDTV-Ca Univision 28 and KBBF 89.1 for Spanish outreach. We are currently working to identify the outlets for Chinese and Tagalog language communities.

Number: 37 Author: Joelle Gallagher, Alissa Abdo, Michelle Grupe & Judy Myers Subject: Letter Date: 9/28/2017 10:34:00 AM

Key community partners are absent from key sections of the EAP that are meant to address successful outreach to underserved communities. Community-based organizations play a key role in engaging hard to reach community members. **Community Health Initiative, Cope Family Center and Up Valley Family Centers should be added to the Voter Contact - General Section E and the Voter Contact - Language Minority Communities Section H** as these organizations are both leading grassroots, community engagement efforts countywide as well as successfully working with minority communities.

Action & Response: Accepted – 10/13/17

These groups have been added to the EAP.

Number: 38 Author: Robin Orsini Subject: Letter Date: 9/28/2017 1:35:00 PM

American Canyon Vote Center. With 80,000 residents, the City of Napa has 3 vote centers, currently 2 to be open 11 days and another one to be open 4 days for each election. With about 20,500 residents in AmCan, and given that you have targeted American Canyon as the community with the least number of registered voters per capita, having 1 more vote center makes sense. Right now, the high school is scheduled for a 4-day center; it is located far away from the city center on the east side of town. We are recommending that an 11-day vote center be located to the west or more toward the middle of town, perhaps in a church hall.

One possibility is to move the location of the 11-day vote center currently designed for Napa Valley College to AmCan. This would satisfy having the two mandatory 11-day vote centers in the county but with a better geographic and population usage. An alternative would be to leave the Napa Valley College campus as an 11-day center and add another one in AmCan. Our recommendation is that the college campus vote center become a 4-day center, since none of its nearly 6,900 students live on campus but in surrounding areas and because the League and others will be conducting numerous registration drives during the election year. Also, other campuses—PUC and the recommended vote center at the Veterans Home, would be 4-day sites.

Action & Response: Accepted – 10/13/17

We want to clarify that the South Campus location is not the Napa Valley College, it is the Napa County South Campus property. We are currently looking at relocating the 10 day vote center to American Canyon.

Number: 39 Author: Robin Orsini Subject: Letter Date: 9/28/2017 1:35:00 PM

Yountville Veterans Home Vote Center. The Veterans Home has a community of veterans, of which many are infirm or disabled (a targeted underserved community). It houses about 900 people at one time: about 500 in independent living and the rest in various levels of care (assisted living, memory care, hospital recovery, hospice). It will be difficult for many of these residents to travel to the Yountville vote center, impossible for those who are hospitalized. So far we are not aware of any specific outreach to this community and are now in touch with their Allied Council (governing body) to try to engage them in the EAP process. Similar to the two campuses (NV College and PUC) that have been given vote centers, we recommend that this campus be given a 4-day vote center, which would help veteran seniors at various levels of independence with registration and voting. The Veterans Home has many large, public spaces that would be convenient for installing a vote

center, and we expect that many volunteers who live there would enjoy serving in it.

Action & Response: Accepted – 10/13/17

We are currently researching a mobile vote center option that will service this location.

Number: 40 Author: Robin Orsini Subject: Letter Date: 9/28/2017 1:35:00 PM

Drop Box Locations

Relocate Most Drop Boxes to Libraries. Drop-box guidelines state that drop-box locations need to be convenient, community-based locations, which may include, among other places, city offices and public libraries. You have in all 7 cases chosen city halls to be the drop-box locations of choice. However, every city in the county has a public library. Libraries are convenient, community-based locations—far more community-based than city halls—in reality and in public perception. Libraries are open and welcome to all, want all people to enter their doors, and are the hub of many activities in every Napa County community. Libraries were often polling places in the past. This is in contrast to city halls, which are not frequented by residents and are generally places people go only if they must—to pay a bill or file a complaint or ask for a permit. They are public but not necessarily friendly places, and many residents have never entered one. Many in the underserved communities are wary of city halls but willingly go to their libraries.

Furthermore, most libraries are open at least one day on the weekend, and attentive staff is always at a checkout counter near where a drop box would be placed. Unlike the vote centers, which will operate in neutral (campuses, high school, community art room, church) or semi-neutral (firehouse) places, all drop boxes except for the Napa County Registrar's Office, have been chosen to be located at city halls. Libraries would send a very different message to people who want to use drop boxes. While some libraries are closed on various weekdays, this can be overcome by installing unstaffed drop boxes outside, near library entrances.

Action & Response: Not Accepted – 10/13/17

1. Library locations were considered but infeasible because of limited hours and days
2. There will also be opportunities to drop off your ballot at 4 drive thru locations associated with vote centers.

Number: 41 Author: Robin Orsini Subject: Letter Date: 9/28/2017 1:35:00 PM

Move the PUC Drop Box to American Canyon. There is no need to have a 4-day vote center and a drop box on one small PUC campus (student population, 1,600). Without changing the minimum number of 7 drop boxes in the county, it would make more sense to transfer the drop box scheduled for PUC to the Napa County Public Library in American Canyon, which is located in the center of this sprawling town. Alternatively, you could place the PUC drop box in Angwin to better serve Angwin residents, who do not frequent the college campus but often go to the local market, located in the center of town.

Action & Response: Not Accepted – 10/13/17

Angwin previously had a polling location that hosted over 1,000 voters and also served as an available drop off location for vote by mail voters in the surrounding rural areas. We are currently exploring other options in Angwin for placement of the drop box.

Number: 42 Author: Robin Orsini Subject: Letter Date: 9/28/2017 1:35:00 PM

Proposed timeline. Again, you have made good efforts to reach out to the underserved language communities and the disabled community. Although relatively few attended the LAAC and VAAC meetings, which I believe were well publicized, it is taking some time for the various groups to gain interest, meet and discuss various issues, come to consensus, and then get back to you in some formal way. We think buy-in is an important ingredient for the success of the EAP's implementation. But it does take time to make person-to-person contact and to move the process of engagement along.

Your Spanish translation of the EAP is a step forward in this process. This translation having recently been done means, however, that Latino stakeholders have only just accessed this portion of the EAP, if they have received it. They need time to look at it. And you, the League, and other groups need time to interact with them to gain their opinions.

Filipino and Chinese communities have not received an EAP translation and more time is needed to contact them on a personal level once translations are distributed.

I think having a public discussion at the Board of Supervisors office is fine; my concern is that this meeting is actually the formal public hearing to get final public comments on the draft plan. If so, and your target date is October 16 for submission to the secretary of state, that might mean that any suggestions made this week or at next Monday's meeting would not be able to be incorporated into a new draft and sent out for review. I understand that if you do decide to revise the EAP pursuant to public comment, then there would be another 14-day public comment period for the revised version. Even with this second review opportunity, we are concerned that the timeline is simply too short to solicit and incorporate meaningful and diverse public input.

John, this is not to say you have not done a great job holding summer outreach meetings and informing the public of the EAP and LAAC/VAAC committees. It just takes time to get people involved. One other point is that our Latino community has suddenly been hit with a DACA crisis. All hands are working to complete DACA applications by October 6. There is no point asking our contacts to focus on anything else until that deadline has passed.

We understand that the three other beta counties are taking a longer time than October 16 to submit their plans to the secretary of state. Given the complexity of getting people involved, I would ask that you consider extending your timeline to allow for more input and revision, and to submit the final plan to the secretary of state in December or January.

Action & Response: Not Accepted – 10/13/17

We have slowed the EAP submission to account for comments and another review period. With the approaching election and new equipment, creation of trainings and the vote center implementation, waiting until early 2018 is not feasible.

Number: 43 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We recommend that the Napa County draft EAP be significantly expanded to include the following:

Vote Centers

- Information on how your office determined the number and location of vote centers and drop-off locations.
- The criteria used to determine the accessibility of each vote center location.
- The voter services available at each vote center and the processes that will be used to provide each service to voters.
- The language assistance that will be available in each vote center in each language for which the county has state law language access requirements.
- The reasonable modifications and auxiliary aids and services that will be available at each vote center, as required by the federal Americans with Disabilities Act of 1990 and the federal Rehabilitation Act of 1973.
- The processes that will be used for recruitment and training of bilingual poll workers and poll workers with experience serving voters with disabilities.
- The processes that will be used to maintain and update the electronic index of voters.

Action & Response: Not Accepted – 10/18/17

Election Code Section 4005(10)(B) considerations and processes are not required to be part of the EAP. All other items are included in the EAP.

Number: 44 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We recommend that the Napa County draft EAP be significantly expanded to include the following:

Accessibility

- Detailed information about the county's Language Accessibility Advisory Committee (LAAC) and Voter Accessibility Advisory Committee (VAAC), including meeting times (estimated, if necessary) and the subjects on which LAAC and VAAC input will be solicited.
- Drafts of materials that will be used to educate voters with disabilities about the transition to the vote center model and their options for accessible voting.
- Information about whether and how the toll-free voter hotline will be accessible to voters with hearing disabilities.
- Additional detail about what Napa County's remote accessible vote-by-mail ballots will look like and how they will be publicized to voters with disabilities who may need them.
- Information on your decision to use or not use mobile vote centers.

Action & Response: Not Accepted – 10/18/17

Election Code Sections 4005(9)(A)(B) regarding the LAAC and VAAC are separate from the EAP requirements.

Number: 45 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We recommend that the Napa County draft EAP be significantly expanded to include the following:

Voter Outreach and Education

- Information about required voter education public service announcements (PSAs).
- Clarification that there will be two direct contacts with all voters in addition to other required contacts. Currently it appears that there will be a direct contact on March 23 to all voters and another on April 20 targeted at just the 10,000 voters who do not already vote by mail. While there is another mailing identified in the EAP on May 18, it is not clear if that refers to the Sample Ballot, which would be a required contact that pre-dated the Voter's Choice Act.
- A description of how National Voter Registration Act (NVRA) agencies, which serve low-propensity voters who may be unfamiliar with voting generally and vote-by-mail specifically (i.e. low-income individuals and individuals with disabilities), can be used in your office's voter education and outreach.

Action & Response: Accepted – 10/18/17

The required information will be added to the EAP Appendixes as they are created.

The three mailers listed in the EAP are all individual mailers to voters and are not part of the sample ballot or official ballot packet.

We will provide the NVRA Agencies, all of which are listed in the EAP, with brochures regarding the Voters Choice Act to distribute to their clients.

Number: 46 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We recommend that the Napa County draft EAP be significantly expanded to include the following:

Other

- The contents of the vote-by-mail packets that voters will receive and the calendar on which they will be received.

Action & Response: Not Accepted – 10/18/17

Election Code Section 4005(8)(A) regarding the vote by mail packet and calendar is separate from the EAP requirements.

Number: 47 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We also recommend that the final sentence of the first paragraph of the EAP be amended. It currently says that Napa County will be transitioning to "vote-by-mail, new ballot delivery options and Conditional Voter Registration (CVR)." The omission of vote centers and ballot drop-off locations from this sentence suggests that Napa County is moving to all vote-by-mail elections with new ways to deliver the ballot. The sentence should be rewritten to more accurately describe the VCA election model. Additionally, voters are not familiar with the term "Conditional Voter Registration." We recommend using more descriptive language. We feel accuracy and readability in this instance is important because the first paragraph of the EAP may be for some voters their introduction to this subject matter.

Action & Response: Accepted – 10/18/17

The first paragraph of the EAP has been amended to include your suggestions.

Number: 48 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We are suggesting considerable augmentation of the EAP. We urge you to consider a longer timeline for completion in order to make that augmentation possible. There is no deadline identified in the Voter's Choice Act for completion of the EAP; Napa County has plenty of time to do the most thorough job possible. It is worth noting that no other county transitioning to the vote center model is pursuing a timeline remotely as fast as yours.

A longer timeline would also enable you and your team to do an in-depth exploration of the EAP with your LAAC and VAAC. In one meeting for the disability community (August 21 in American Canyon), Fred Nisen was the only attendee with a disability. In an early meeting for minority language communities (August 22 in Calistoga), Alex Magsano was the only representative from one of Napa's minority language communities. In a subsequent meeting for the same communities (September 6 in Napa), Indira Lopez was the only non-government employee in attendance. An extended timeline would enable you to share the EAP with and receive feedback from a wider range of individuals who are rooted in the communities your EAP identifies in its first paragraph as your leading priority.

Action & Response: Not Accepted – 10/18/17

The EAP is a living document and will be amended as needed and as required by Election Code Section 4005(10)(G). Submission to the Secretary of State must occur promptly in order to maintain election calendar timeline.

Number: 49 Author: Fred Nisen, Dora Rose & Jonathan Stein Subject: Letter Date: 9/29/2017 6:52:00 PM

We do not provide specific feedback on the location and number of vote centers and drop-off locations, as we feel issues relevant to the geography of Napa County are best addressed by Napa County residents and community leaders. Generally speaking, however, we urge you to ensure that voters in all parts of the County have reasonable access to an in-person voting location throughout the early vote period, i.e. the full 10 days before Election Day.

Action & Response: Accepted – 10/18/17

We are including a mobile vote center option for remote locations and/or voters with mobility issues.

Number: 50 Author: Tracy Lamb Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

Do you know who is least likely to vote and what is the plan for outreach to them?

Action & Response: No Action Needed – 10/18/17

We have identified the least likely to vote as young adults (18-25), language minority communities, voters with disabilities and seniors. We are coordinating several outreach events for these voters.

Number: 51 Author: Elba Gonzalez-Mares Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

- La Voz – Spanish newspaper
- Hire extra help to assist with bilingual outreach
- List family resource center (Clinic Ole, Federal Qualifying Health Clinics, etc.) – Teresa Foster
- Healthy Aging Coalition – Celine R.
- School District Parent Liaisons
- St John's/Faith based organizations
- Wants to have a meeting at a different time of day for the public to be able to attend

Action & Response: Accepted – 10/18/17

The EAP will be updated to include the listed organizations. We will work with other organizations to provide bilingual resources at each event.

Number: 52 Author: Robin Orsini Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

Would like a document on Google Docs which everyone can access to view comments and add new comments as the EAP changes.

Action & Response: Not Accepted – 10/18/17

We will publish a Summary of Comments with each draft Election Administration Plan and post the comments with the plan on our website.

Number: 53 Author: Alissa Abdo Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

- Volunteered Community Leadership Coalition as a resource to help support the process and promote the VCA.
- Can help bridge the gap with faith based organizations.
- Would like to see us continue to engage with the underserved communities.

Action & Response: Accepted – 10/18/17

Has been added to the EAP.

Number: 54 Author: Fred Nissen Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

- Would like to have a VAAC meeting before the next version of the EAP is released.
- Concerned about what the mobile/accessible ballot option is going because not all voters will be able to leave their homes or use paper and pen to mark ballots.
- Would like to see more people from ParentsCan, HHS, etc involved in the VAAC

Action & Response: Accepted – 10/18/17

We will convene VAAC and LAAC meetings during the 14 day comment period following release of the next version of the EAP. Napa County will adopt one of the certified accessible ballot systems when available. Suggested groups have been added to the EAP.

Number: 55 Author: Jonathan Stein Subject: Public Hearing Date: 10/2/2017 10:00:00 AM

- Would like to see a 10 Day Vote Center in American Canyon.
- Would like to see additional drafts of the EAP as things change.
- Clarification that budget is just for one election.
- November outreach will need to be increased substantially due to a higher turnout.

Action & Response: Accepted – 10/18/17

We are currently looking at relocating the 10 day vote center to American Canyon. The old versions of the EAP are available and all previous versions will be posted to the County Election Website. As the EAP is updated the new versions will be posted. The budget listed in the EAP covers one election and will be increased if needed. Outreach will be increased for November to meet higher turnout of voters.

Number: 56 Author: Alex Magsano Subject: Letter Date: 10/2/2017 5:28:00 AM

Upon reading the EAP draft, we have noticed there are only two vote centers that will be open for 10 days before Election Day, and both are located in the city of Napa.

It is our opinion that this does not provide appropriate access to in-person early voting for residents of American Canyon (or for residents of North County, for that matter). We feel that early voting will be a crucial factor in the participation of electorates and easy access to it will better facilitate voter turnout. A successful Vote-by-Mail program must include as much accessibility as possible, including as much time as possible for the voting population.

Please consider adding more vote centers 10 days prior to Election Day.

We would like to request at least one voting center in American Canyon to be open for 10 days before Election Day. This would allow the voters in the area to have sufficient time to cast their ballots. Tied with effective outreach and "get out the vote" campaign, we can ensure a successful civic engagement and voter election turnout.

Action & Response: Accepted – 10/18/17

We are currently looking at relocating the 10 day vote center to American Canyon. In addition we are looking into a Mobile Vote Center concept.

Number: 57 Author: Grania Lindberg Subject: Email Date: 10/6/2017 2:10:00 PM

Regarding the Community Partners section, E.g, Napa Valley CanDo requests that you list our name as Napa Valley CanDo rather than CANDO. Thank you.

Action & Response: Accepted – 10/18/17

This has been corrected.